

Moving Checklist



4 Weeks Prior to Move:

Moving Checklist

- __ Set up a "move" file or folder
- __ Set up a "move" calendar.
- __ Have a garage sale.
- __ Collect financial, tax and employment documentation needed for your loan.
- __ Donate un-needed furniture to charity.
- __ Contact insurance company to transfer policies (life, auto, homeowners).
- __ Contact doctors, dentists for copies of medical records.
- __ Contact schools for copies of student records.

3 Weeks Prior to Move:

- __ Review tax deductions on moving expenses.
- __ Arrange cut-off date for utility companies (telephone, gas, electricity, water, garbage, cable television).
- __ Call friends and relatives to let them know you are moving.
- __ Request change of address kit from post office.
- __ Check out voter registration information for the new area.

2 Weeks Prior to Move:

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- __ Transfer stocks, bonds, bank accounts and contents of safe deposit boxes.**
- __ Prepare a list of clothing that will not be packed with household goods.**
- __ Take time to check off previous listed items while you still have time!**

1 Week Prior to Move

- __ Label items you will need to access easily and place them in separate room or closet.**
- __ Clean out your refrigerator and let it air out at least 24 hours before moving.**
- __ Drain outdoor equipment: Water hoses, propane tank from BBQ grill, gas and oil from lawnmowers.**
- __ Discard all aerosols, paint, oils, and other flammable or toxic chemicals.**
- __ Schedule with utility companies to have utilities turned on at your new home.**

Moving Out Day

Moving Checklist

- __ RELAX!!!**
- __ Remember, items packed last will be unloaded first.**
- __ Conduct a final review of the house, including attic, stairwells, closets, cupboards, storage, garage, and behind doors.**

Moving In Day

- __ Have the house ready for delivery prior to the truck's arrival.**
- __ Take a break, sit back, relax and ENJOY YOUR NEW HOME!!**